**Committee Name: College Council**

**Date: September 2, 2021**

**Time: 2:00pm – 4:00pm**

**Location: Zoom & IWV Community Room**

**Present: President Hancock, Yvonne Mills, Deanna Campbell, Lisa Couch, Peter Fulks, Corey Marvin, Mike Barrett, Cody Pauxtis, Kevin King, Peter Fulks, Michael Bonner, Mia Guzman, Joe Slovacek, Mike Campbell,   
  
Absent: Vonetta Mixson, Lisa Stephens, Heather Ostash, Melissa Bowen  
  
Guest:**

## **Call to Order – 2:03pm**

## The Purpose of the Meeting The purpose of the College Council is to serve as the chief advisory and participatory recommending body to the President and is responsible for communicating issues specifically relevant to their constituent group and for feedback or input which has been requested by College Council.

## Approval of Minutes and Action Items Minutes approved with no changes. 1. No action items.

## Approval of Agenda Agenda approved.

## Reporting Committees

## A review of the Reporting Committee PowerPoint slides was presented.

* 1. Facilities – Cody Pauxtis   
     First meeting of the Facilities committee will be on September 15. Encouraged everyone to continue to use SchoolDude for items that need attention or repair. Please try to be good neighbors when you use common spaces and clean up after yourselves.
  2. Safety & Security – Kevin King   
     The first meeting of the Safety & Security committee will take place in a few weeks. The CFIT team will be putting together a recommendation for the fall. The Great Shake Out is scheduled for October.
  3. Technology Resource Team (TRT) – Mike Campbell   
     The first meeting of TRT will take place next week and will continue to meet the second Wednesday of the month. A student representative is still needed for the committee. A re-design of the technology in the east wing classrooms is being discussed. Faculty, staff, and students will be a part of the discussions.
  4. Student Success Support Programs (SSSP) –Heather Ostash   
     No report.
  5. Incarcerated Students Education Program – Peter Fulks  
     The first meeting will take place at the end of the month. Approximately 100 students from the prison graduated in the spring.

## Discussion Items

* 1. College Council Survey Results (attachments) – Ryan Khamkongsay & John Elder   
     A review of the College Council Survey results was provided. The survey results will be posted in College Council groups and an email sent out once they are available. All committee members should review the results to prepare for future discussions.   
     Action Item: Jennifer Curtis will add the College Council survey results to the Groups and send an email out notifying the committee. Completion Date: Immediately.
  2. Participatory Governance Model – Self-Assessment of Committees/Council – President Hancock  
     A revision of the Participatory Governance Model handbook will take place in 2021-2022. Committees will be asked to review their charge, composition, and evaluation and assessment.
  3. Participatory Governance Model Task Force – President Hancock  
     A task force will be put together to help with the revision of the Participatory Governance Model handbook. College Council will need to determine how many representatives should participate on the task force and will also be responsible for identifying task force members.   
     Action Item: College Council members should consider names for the Participatory Governance Model Task Force. Completion Date: September 16, 2021.
  4. Enrollment, Student Success w/ Equity Report – President Hancock  
     Two-year transitions teams have been formed at the request of Chancellor Christian. These teams are tasked with addressing enrollments across the district. President Hancock provided a presentation over the summer to faculty regarding this initiative and he will place a copy of the presentation in the College Council groups for review. It is important that Cerro Coso make a point to be included in all District discussions and committees. The ISEP two-year team needs faculty participation.
  5. Enrollment, Student Success with Equity Task Force – President Hancock  
     A task force will be called to address the areas of enrollment, student success, and equity that follows the lead of the two-year transition teams. Aligning the efforts at all our campuses is one area the task force will be working on. Outreach, marketing, and workforce development will also be included. Additional discussions will take place soon so think about participation from your groups.

Action Item: College Council members should consider names for the Enrollment, Student Success with Equity Task Force. Completion Date: September 16, 2021.

* 1. College Council Voting – President Hancock  
     A review of how the College Council meeting is run was discussed according to the Participatory Governance Model Handbook. There was discussion regarding consensus, and it was decided that a more formal process of voting was appropriate and would also help with the dissenting voice and provide more of an opportunity for discussion. When a formal decision is needed a presentation will be provided to College Council and members will be required to go back to their constituent groups and be prepared to vote at the following College Council meeting.

Strategic Plan Task Force – President Hancock  
The Strategic Plan Task Force will be called together soon for a meeting to continue their work from the spring. Goals are being reviewed and combined. Specific metrics for equity will be needed. Additional updates will be provided when the document is ready for review.

* 1. Climate Survey Task Force – President Hancock

The Climate Survey was open and available for all employees to complete over the summer and was just recently closed. Classified participation was low, so it was decided that the survey would be opened back up for one last push for participation. Mike Barrett will send email reminders to encourage participation from the Classified. Once the survey has been closed the data will be compiled for review by the task force and recommendations will then be shared with College Council.   
Action Item: Mike Barrett will send email reminders encouraging classified participation with the Climate Survey Task Force. Completion Date: September 2021.

## Associate Committees A review of the Associate Committee PowerPoint slides was presented.

* 1. Budget Development – Lisa Couch – *Title V, Sec. 53200:C.10*.

7.1.a District Wide Budget Development Committee *Title V, Sec. 53200:C.10*

* 1. Institutional Effectiveness Committee (IEC) – Corey Marvin *Title V, Sec. 53200:C.10*
  2. Professional Development – Corey Marvin *Title V, Sec. 53200:C.8*
  3. Accreditation – Corey Marvin *Title V, Sec. 53200:C.7*The mid-term report is due in October 2022. The report will need to be completed by the end of this academic year to make sure there is faculty involvement. Classified involvement will also be needed.

## Constituency Reports

* 1. Academic Senate – Yvonne Mills   
     The Academic Senate’s first meeting took place the first week of school. During the first meeting the voting representatives were decided with 39 voting members this year. Committee membership is being worked on now. The committee will be tasked with looking at their by-laws, charge, etc. this year.
  2. Classified Senate – Vacant  
     The Classified Senate will be on a semester break. The overall sentiment is that classified as a whole view the senate as meaningful and want to maintain the senate but will be dormant for the fall semester.
  3. Student Government – Mia Guzman   
     Student Government has had two meetings so far this semester. Constitution day will be observed on September 16, with iced coffee served to those in attendance. It was decided to make the constitution available online for students to view instead of printed copies to save paper. Halloween activities are being discussed currently with a haunted drive-in high on the list. Something along the lines of Knott’s Scary farm. Discussions with campus clubs and their advisors are ongoing.

8.4 Consultation Council – President Sean Hancock/Yvonne Mills  
No update.

* 1. Community College Association (CCA) – Joe Slovacek   
     The MOU is currently being worked on. There has been some push back from faculty regarding the vaccination mandate. It was recommended that a notice be sent out to faculty letting them know the vaccination mandate was not a local decision but was a decision by the Board of Trustees.
  2. California School Employee Association (CSEA) – Mike Barrett  
     CSEA is currently working on ratifying three MOU’s with the District. A position change at Porterville College, the vacation accrual MOU covering from July 2021 to December 2021, and the winter closure date for December 2021. There was also discussing on the CDC position change at Cerro Coso, and it was noted that no ratification would be needed due to no change in hours. The return-to-work MOU is in its final stages and will soon be ready for the ratification process.

## Staffing Report

## 9.1 Staffing Update A review of the staffing update was provided. There was discussion regarding the minimum wage paid for the Child Development positions and how hard it is to attract employee to fill those positions. It was recommended that a salary review be done at Cerro Coso and Bakersfield College.

## President’s Report No additional report.

## Miscellaneous Items No items.

## Review of Action Items 1. Jennifer Curtis will add the College Council survey results to the Groups and send an email out notifying the committee. Completion Date: Immediately. 2. College Council members should consider names for the Participatory Governance Model Task Force. Completion Date: September 16, 2021. 3. College Council members should consider names for the Enrollment, Student Success with Equity Task Force. Completion Date: September 16, 2021. 4. Mike Barrett will send email reminders encouraging classified participation with the Climate Survey Task Force. Completion Date: September 2021. 5. Mia Guzman and Mike Campbell will discuss the interest of E-Sports at Cerro Coso with their committees and report to College Council. Completion Date: September 16, 2021.

## Future Agenda Items

13.1 Call to Action Presentation – Heather Ostash & Julie Cornett  
Equity is a large piece of the Strategic Plan so this will be discussed during the task form meetings.   
  
13.2 E-Sports Update – Future Item – It was requested that SGCC and TRT discuss the future of E-sports during their meetings and report back to College Council what the interest may be.   
Action Item: Mia Guzman and Mike Campbell will discuss the interest of E-Sports at Cerro Coso with their committees and report to College Council. Completion Date: September 16, 2021.

13.3 Banner 9 Baseline Software & Late Add Process – A task force will be called together shortly to review data and begin the process.

## Future Meeting Dates ~~September 2, 2021~~ February 3, 2022 September 16, 2021 February 17, 2022 October 7, 2021 March 3, 2022 October 21, 2021 March 17, 2022 November 4, 2021 April 7, 2022 December 2, 2021 April 21, 2022 May 2, 2022 (Monday mtg – BOT at CC)

## Adjournment – 4:05pm

Meeting Chair: President Sean Hancock / Yvonne Mills

Recorder: Jennifer Curtis